Chair:	Svetlana Averbukh
Access:	Microsoft Teams – Governance – BoD Meeting Agendas and Minutes Channel

Present (quorum=5)	Absent
☒ President: Svetlana Averbukh ☐ VP Operations: (seat empty) ☒ VP Finance: Meredith Maimoni ☒ VP PMO and Administration: Charles Ou-Yang ☒ VP Technology: Syreeta Bond ☒ VP Marketing & Communications: Deby Covey ☒ VP Career Dev.: James Jackson ☐ VP Membership: Eric Brown ☒ Immediate Past President: Dennis Chang ☒ Trustee: Barbara Cooke Trustee: Parash Sharma ☒ Trustee: Kay Rathfelder ☒ Dir. Of Board Operation: Lindiwe Stenberg Candidate for VP of Programs: Farrokh	VP Programs: Kimberly Sanders Trustee: AJ Jafari
Response with Regrets:	

Standing Items
Meeting started at 7:15 PM
1. Chair's welcome and introductions
2. Roll Call
3. VMS: Log your hours under President's Office
4. Last month's meeting minutes for website publishing.

Vote: [Last month's meeting minutes for website publishing.]	Motion by: Svetlana
	Second by: Meredith

Role	Yes	No	Abstain or Not Present
President: Svetlana Averbukh	X		
VP Finance: Meredith Maimoni	X		
VP PMO and Admin: Charles Ou-Yang	X		
VP Technology: Syreeta Bond	X		
VP Marketing & Communication: Deby Covey	X		
VP Career Dev.: James Jackson	X		
VP Programs: Kimberly Sanders			X

VP Membership: Eric Brown	X		

Motion passes – 7 : 0 : 1 (Yes:no:abstain)

Do we motion before the meeting to vote on the minutes? No, this is a vote that happens every month.

Motions need to be brought to the board at least 2 days before the board, even if it's added to the agenda? Motions can be voted on once brought before the board. Is this correct? Or motion & vote at the same time during the meeting? YES

President – Svetlana
- VP Programs resignation via email
  - Farrokh will join to discuss the interim
    - Farrokh will check the job description and submit an application
    - Who will do Pasadena meeting if he steps up to VP? Farrokh will continue to lead the meeting!
  - Syreeta will help post if she receives info + photos for events
  - Barb made job posting public again and will send Farrokh the list of volunteers
- VP Operations
  - Have 2 potential candidates?
    - One may not have enough experience
    - Other one has more leadership experience + volunteering
    - Can we bring someone on board without year experience on a board? No – against the bylaws
    - Could have them be the AVP instead
- R7 meeting
  - PMBOK 7 edition & Standards+ - should organize some webinars based on the changes
- **Svetlana** needs to sign charter agreement
- Core services / Annual Plan – do we meet to discuss or send via email
  - Must be submitted 3/31
  - Link is in Annual Planning Docs in teams
  - **Everyone** to provide input by 2/28 in spreadsheet created by **Svetlana.**
  - **Access in Teams** / **Sharepoint**

Finance – Meredith
- Sent status update

Membership – Eric
- Volunteer Recruiting Event: need position descriptions by 2/18
  - Questions on descriptions, ask Barb
- New Member Orientation event: planning for sometime in April, need input on other events in the month of April

Programs – Kimberly
- PDUs for AGM posted? No email confirmation as of today.
  - Need to know who attended the event – **Svetlana** to get from Kimberly
- Templates for all Programs meetings posted?

Career Development – James
- Sent status report
- PMP bootcamp – will have more throughout the year
- New jobs site – been delayed, but hope to have a look at the end of the month

Marketing & Communications – Deby
- Status reports will be house in the link below, by month
  - Teams\Governance\BoD Meeting Agendas and Minutes\BoD Minutes 2021\

- Feb 17th - PMI-OC Networking event
- Some issues with categories selected – if PUBLIC is not selected, then it does not go on master calendar visible to the public.
- Social Media share events – once you click on it, nothing happens
  - Would like everyone to be able share via social media
- President's Message for **Svetlana**

Technology – Syreeta
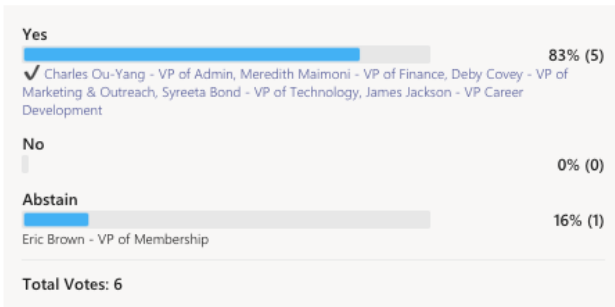- Have two new volunteers to onboard

PMO and Administration – Charles
- Introduce and vote to approval project charter for Records Management.
  - Historic Records Management efforts in 2020 is to preserve digital asset.
  - 2021 to facilitate the consolidation of documents, and real time sharing of assets.
  - **Charles** will post charter for board to view
  - Keep in mind confidential info
    - Currently have 3 tiers of access
  - All Volunteers as another idea on where to store
    - Currently have photos here as well
  - As we sift through decades of data,
    - What are marketing desires?
    - What are events desire? (Programs / Career Dev / Members)
  - **Charles** will hold a meeting to discuss further
- Policies approval results in Teams using Polly.

Polly
Results

Sender: Charles Ou-Yang - VP of Admin | 🟠 Closed | ✅ 6 completions | 🔒 Non-Anonymous | 🕐 Closed 2/8/2021 12:00 PM

Consensus voting to approve the 13 policies: 1 Policies and Responsibiities 2021 , 2 Board Operations Policy , 3 Code of Ethics and Conflicts of Interest , 4 Conference Attendance Policy , 5 Event Opportunity Drawings Policy , 6 Finance policy , 7 Joint Ventures , 8 LIMC support policy , 9 Recognition and Rewards policy , 10 Records Retention Policy , 11 Social Media Policy , 12 Website Policy , 13 Whistle Blower Policy .

Yes   83% (5)
✓ Charles Ou-Yang - VP of Admin, Meredith Maimoni - VP of Finance, Deby Covey - VP of Marketing & Outreach, Syreeta Bond - VP of Technology, James Jackson - VP Career Development

No   0% (0)

Abstain   16% (1)
Eric Brown - VP of Membership

Total Votes: 6

💬 Comments (1)

Deby Covey - VP of Marketing & Outreach   2/6/2021 9:03 AM

💬 I do not vote to support the existing rewards and responsibilities policy as our recent budget changes do not support it as written. I approve all other policies. I vote NO on 10.

	Motion by: Deby

Vote: suspend Recognition and Rewards policies until amended to new budget.	Second by: Meredith		
Role	Yes	No	Abstain or Not Present
President: Svetlana Averbukh	X		
VP Finance: Meredith Maimoni	X		
VP PMO and Admin: Charles Ou-Yang	X		
VP Technology: Syreeta Bond	X		
VP Marketing & Communication: Deby Covey	X		
VP Career Dev.: James Jackson	X		
VP Programs: Kimberly Sanders			X
VP Membership: Eric Brown			X
Motion passes – 6 : 0 : 2 (Yes:no:abstain)			

Next Meeting:

	Notes
3/10/21 Wednesday	
4/14/21 Wednesday	
5/12/21 Wednesday	
6/9/21 Wednesday	
7/14/21 Wednesday	
8/11/21 Wednesday	
9/8/21 Wednesday	
10/13/21 Wednesday	
11/10/21 Wednesday	
12/8/21 Wednesday	

Meeting Adjourned 8:41 PM